

**Board of Review****Council Chambers****June 3, 2020**

Present: Mayor Palm, T. Kolb, P. Wedekind, J. Kent, B. Zeman

Absent:

Also Present: Michael Weymier of Tyler Technologies, Atty. Truman, J. Atkinson, K. Downing

Mayor Palm called the meeting to order at 1:00 p.m. noting compliance with the open meeting law.

**Select Chairperson:**

Moved by Wedekind, seconded by Kolb that Mayor Palm be nominated as Chairperson. The Mayor called for other nominations and none were offered. Motion by Kent, seconded by Kolb to close nominations and appoint Mayor Palm as Chairperson. Motion carried unanimously.

**Select Vice Chairperson:**

Moved by Palm, seconded by Kolb that Phil Wedekind be nominated as Vice Chairperson. The Mayor called for other nominations and none were offered. Motion by Kent, seconded by Kolb to close nominations and appoint Phil Wedekind as Vice Chair. Motion carried unanimously.

**Mandatory training:**

The following members have met the mandatory training as follows: Palm and Kent on 05-07-2020, Zeman on 03-12-2020, and Atkinson on 04-11-2019.

**Procedures of Operation**

Mayor Palm reviewed the procedures for the Board. The Assessment Roll was open for public inspection on May 22, 2020 in the Clerk's and Assessor's Office and on the City of Baraboo's website. Open Book was held on May 22, 2020 by appointment at the Assessor's office. Notice of the Board of Review was posted at the Municipal Building, on the City of Baraboo's website, and published at least 15 days prior to the June 3<sup>rd</sup> meeting.

**Objections Filed**

Two cases had been filed prior to the statutory deadline and two cases had given notice within two hrs of the deadline. Three of these four cases have withdrawn their objection and no longer wish to appear at Board of Review.

Due to the fact that the Assessment Roll is not complete at this time, a Motion by Kolb, seconded by Wedekind to adjourn until Friday, June 5, 2020 at 1:00pm. Motion carried unanimously.

Respectfully submitted,

Brenda Zeman, City Clerk  
Submitted for payroll 6-8-2020